

<ul style="list-style-type: none"><li>• <b>Job Title: Programs Officer</b></li></ul>
<ul style="list-style-type: none"><li>• <b>Organization: Watu Center for Health and Advocacy (WACHA)</b></li></ul>
<ul style="list-style-type: none"><li>• <b>Duty Station: Mombasa, Kenya</b></li></ul>
<ul style="list-style-type: none"><li>• <b>Reports to: Director</b></li></ul>
<ul style="list-style-type: none"><li>• <b>Job duration: 10 Months full time renewable contract. Beginning 1<sup>st</sup> February 2022.</b></li></ul>

## About WACHA CBO

Watu Center for Health and Advocacy (WACHA) is a registered Community Based Organization with the Ministry of Gender and Social Services in the year 2014. The organization is working the Kenya Coast in Mombasa and Kwale Counties.

WACHA Focuses on improving holistic health HIV prevention, mental health, sexual reproductive health rights and wellbeing by supporting people to live healthy and fulfilling lives, we believe a healthier community where everyone is able to maximize their potential and be as independent as possible.

WACHA CBO will be undertaking HIV prevention among the MSM/ MSW in Mombasa County project under USAID funding through LVCT Health Stawisha Pwani Project.

Job Summary: The position is responsible for assisting the Programs officer in coordinating the plans and activities of WACHA CBO `s health promotion and SRH activities.

### **1. Key Responsibilities:**

- a) Facilitate health projects supported by WACHA CBO and provide support to structures that implement programs including but not limited to hospitals, CHVs, Peer educators etc.
- b) Support structures/resource persons in raising awareness and conducting appropriate interventions on SRHR, HIV/AIDS, Mental health, Preventive health etc.
- c) Facilitate access and provision of safe sex commodities.
- d) Facilitate integrating, promoting greater access, and scale up of reproductive health services.
- e) Coordinate planning and implementation of SRHR projects with local implementing partners.
- f) Plan, organize and coordinate periodic implementation review with inter and intra teams.
- g) Track performance of planned project activities and budget.
- h) Preparation of technical and financial progress reports for all health projects and activities.
- i) Initiate the documentation and dissemination of project information

- j) Maintain and/or develop productive relationships and communication with contact staff of implementing partners.
- k) Represent WACHA CBO in relevant stakeholders' meetings.
- l) Support community advocacy on health, SRH issues affecting sexual and gender minorities.
- m) Support project and organizational reporting functions as relevant
- n) Participate in institutional strengthening processes, progress reviews and reporting as required
- o) Support in resource mobilization and sustainability initiatives as opportunities present
- p) Carry out any other duties and responsibilities which may be assigned by the management from time to time.

**2. Knowledge, Skills and Abilities:** (The knowledge, skills and abilities may be required through a combination of formal schooling, self-education and prior experience or on-the-job-training).

(a) Level of Education Bachelor's degree in Public Health, Counseling Psychology or any other field related to Health. Or in addition; A diploma in project management, human rights, community development, Health related studies, working with Key Population is added advantage

**(b) Competencies/Abilities/Skills Required**

- Ability to cultivate constructive relationships
- Strong interpersonal and public relation skills and able to work with people from diverse backgrounds.
- Able to work independently and effectively under pressure.
- Excellent verbal and written communication skills
- Familiarity with rural/urban working environment
- Strong coordination skills and strong team orientation.
- Strong community mobilization skills.
- Strong networking skills.
- Counseling skills.
- Experience working with LGBTI organizations and individuals.
- Ability to work independently as well as in teams and meet deadlines.
- Fluency in English and Swahili.
- Computer literate and more so with MS Office, Suite, e.t.c.
- Flexibility and accessibility outside of work hours to address questions or concerns.
- Sound knowledge on legal and health Human Rights issues facing the Lesbian, Gay, Bisexual and Transgender Community in Kenya.

**C) Others**

- Time management and ability to priorities multiple tasks
- Self-motivated person able to work without close supervision
- Able to work effectively in a diverse team environment
- Able to effectively promote WACHA CBO's mission values, and objectives

Female applicants, applicants from marginalized groups and applicants with disabilities are encouraged to apply.

APPLICATION PROCEDURE Interested candidates are requested to submit the following documents:

1. A cover letter
2. Curriculum Vitae (CV)
3. Contact details for two (2) referees.
4. Current salary and salary expectation.

Only short listed candidates will be contacted Application details:

The applicants to reach The WACHA CBO

NOT later than **5:00PM 20TH January, 2022** through the following email address  
([executivedirector@wachahealth.org](mailto:executivedirector@wachahealth.org)/ [copy wachahealth@gmail.com](mailto:copy wachahealth@gmail.com))

# WACHA HEALTH

*Certainty to Health*